

**MYRON B. THOMPSON ACADEMY
GOVERNING BOARD MEETING MINUTES APPROVED**

<p>Date: Thursday, January 10, 2013 Location: MBTA, Laniakea YWCA, 1040 Richards Street Suite 220, Honolulu HI 96813 Time: 5:17 PM- 6:38 PM Recorded by: J. Watanabe</p>	
<p>Attendance: A. Deutscher, M. Thompson, M. Chow, Mrs. M. Braun, J. Watanabe, C. Sumiye, D. Park, D. Oshiro, I. Braun, M. Braun</p>	
<p>Excused: M. Wilson, S. Friedman, C. Goldberg, M. Simmons, R. Galindo</p>	
I. CALL TO ORDER	Mr. Thompson called the meeting to order at 5:17 pm.
II. APPROVAL OF MINUTES	Mrs. Braun moved to approve minutes from Dec 13, 2012 meetings. Ms. Watanabe seconded the motion. No discussion. Motion carried.
III. PARENT AND PUBLIC COMMENT	None
IV. OLD BUSINESS	None
<p>VI. NEW BUSINESS</p> <p>A. Current MBTA Financial Report</p> <p>B. Elementary Division Report and Pre-School Proposal – ACTION ITEM</p> <p>C. Approval of Work Visa Sponsorship – ACTION ITEM</p> <p>D. Review of MOU with China</p> <p>E. Review of Charter Contract</p>	<p>Ms. Oshiro requested an additional agenda item Review of Charter Contract.</p> <p>A. Mr. Deutscher presented financial reports including P&L and Balance sheet. Reports are expanded since we are at the end of the quarter. Mr. Deutscher spoke with Mr. Hatanaka of CW Associates regarding board member who is also school staff second signature on checks. No conflict of interest since this individual does not have any access to school account information.</p> <p>B. Ho’olina working on Pre-School proposal using a room. Dr. Chow suggested that we ask for a business plan and clarification of Ho’olina board relationship to GB relationship. Action item for February meeting.</p> <p>C. Ms. Lu received MBA in December and continues as the MBTA Chinese teacher. Per Mr. Doug Muraoka of CSAO, MBTA (Ms. Oshiro as employer) would be able to sign as her employer for the H-1B petition on behalf of Ms. Lu. Dr. Chow stated that no action is needed since this falls under school operations.</p> <p>D. Ms. Oshiro explained proposed MOU for 25 Chinese exchange students</p>

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	<p>to visit Hawaii in the spring. Dr. Neubauer will also review the proposal. E. Charter contract template is standard for all charter schools. A separate performance framework is tailored to each school. Ms. Oshiro asks that the GB carefully review the draft. Ms. Oshiro reviewed current school policies. Ms. Oshiro presented Complaints Policy and Procedures (new Jan 2013) and draft to Procurement Policy, Hiring and Recruiting Policies changed to reflect name change “Governing Board.” Ms. Watanabe moved to approve school policies with changes as presented. Ms. Braun seconded. No discussion. Motion carried.</p>
<p>VII. OTHER BUSINESS A. Principal’s Report B. Committee Reports Marketing Committee Finance Committee HR Committee</p>	<p>A. Principal’s Report submitted to GB electronically. B. Committee Reports Finance Committee: No report. HR Committee: No report. Marketing Committee: Mrs. Braun presented T-shirt design and is working with Lintiaco for pre-sorted mailer.</p>
<p>VIII. EXECUTIVE SESSION</p>	<p>No executive session.</p>
<p>IV. ADJOURNMENT</p>	<p>A motion to adjourn was made by Mr. Deutscher and seconded by Mrs. Braun. The meeting adjourned at 6:38 pm.</p>